June 2024 Series Exam - Candidate Entry Form

(Closing Date: 20 May 2024)





LCC	I Centre	Code	239752								
Candidate Full Name in Block Letters (as per HKID card)											
H.K.I.D Card No			Date of Birth (DD/MM/YYYY)								
Natio	onality					Gender (Please tick)				Male	Female
Do y	ou have an	ny physical disabil	lities that may affect	kamination?	Yes/No (If yes, please indicate)						
Are	you a Ho	ong Kong Scho	ool of Commerce		Yes	ERB FT	E	RB PT	No		
Postal Address					•						
Email Address											
Home/ Office No.					Mobile Phon	e No.					
Stick the Copy of HKID											
S/N	Day	Exam Date	Exam Time(PM)	Subject Code	Subject Name				Level	Examination Fee in HKD	Registration Subject & Fee
S/N	Day Mon				Subject Name Bookkeeping (2023 Syllabus)				Level		_
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GUIDANCE NOTES

- 1. <u>It is the responsibility of candidates to ensure that there is no timetable clash at the time entries are submitted, no special timetabling arrangements will be made.</u>
- 2. Once entries have been made, amendments to selection of subjects will not be entertained.
- 3. Fees paid will not be refunded or transferred.
- 4. Valid reasons for being absent from the LCCI Exam include extreme weather conditions (No.8 Tropical Cyclone warning signal or above, Black Rainstorm Warning signal) and documented sickness or medical conditions. IAB determines whether to allow students to re-sit the exam.

Registration Method

Office Hours : 10:00 am - 9:00 pm (Mon to Fri); 10:00 am - 6:00 pm (Sat)

(Closed on Sundays, Public Holidays and School Holidays)

Address : Hong Kong School of Commerce

1/F, 81 Austin Road, Jordan, Kowloon (Exit C2, Jordan MTR Station / Exit F, Austin MTR Station)

Telephone : 2730 5653

Website : www.hksc.edu.hk

Please bring the following documents for registration purpose:

- 1. Completed entry form;
- 2. A photocopy of your HKID card / Passport;
- 3. Cash for the payment of the examination fee

Payment of Examination Fees:

Only cash is acceptable

Admission Forms

No Admission Form is required. Candidates must bring their HKID Card for the Examination

Examination Results

Results will be released to all candidates about **four months** after the last examination date.

Candidate with Special Needs

Candidate with disabilities may apply for special examination arrangements (e.g. extra time allowance, provision of braille or enlarged question papers) for an examination. Each application should be accompanied by supporting documents. School candidates should apply via their schools. Private candidate may submit the applications together with the entry forms before the closing date. Late applications without valid reasons may not be accepted.

Personal Particulars

Personal data will be used for the purpose of conducting the examination, educational research, programme development and direct mailing and may be used for employment and marketing purposes.

Further Enquiries

IAB LCCI Office

Tel : +44(0)208 187 8888 Email : <u>INFO@IABLCCI.ORG.UK</u>

Website : www.lcciasia.com or www.iablcci.org.uk